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# Independent Practitioner's Review Engagement Report

To the Members of

The Endowment Fund of the United Way of Central N.B. Inc

We have reviewed the accompanying financial statements of The Endowment Fund of the United Way of Central N.B. Inc that comprise the balance sheet as at March 31, 2024, and the statements of income and retained earnings and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

#### Management's responsibility for the financial statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Practitioner's responsibility

Our responsibility is to express a conclusion on the accompanying financial statements based on our review. We conducted our review in accordance with Canadian generally accepted standards for review engagements, which require us to comply with relevant ethical requirements.

A review of financial statements in accordance with Canadian generally accepted standards for review engagements is a limited assurance engagement. The practitioner performs procedures, primarily consisting of making inquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

The procedures performed in a review are substantially less in extent than, and vary in nature from, those performed in an audit conducted in accordance with Canadian generally accepted auditing standards. Accordingly, we do not express an audit opinion on these financial statements.

#### Conclusion

Based on our review, nothing has come to our attention that causes us to believe that the financial statements do not present fairly, in all material respects, the financial position of The Endowment Fund of the United Way of Central N.B. Inc as at March 31, 2024, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

## Independent Practitioner's Review Engagement Report (continued)

Fredericton, Canada November 3, 2025

**Chartered Professional Accountants** 

Doane Short Thousa LIP

The Endowment Fund of the United Way of Central N.B. Inc./ Fonds de Dons de Centraide - Region du Centre du N.-B. Inc.

Financial Statements

March 31, 2024

## **Financial Statements**

## March 31, 2024

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## **Statement of Financial Position**

March 31		2024		2023	2024	2023	2024	2023
		General Fund Endowment Fund		Total	Total			
ASSETS								
CURRENT								
Cash	\$	233,822	\$	17,594	\$ -	\$ -	\$ 233,822	\$ 17,594
HST receivable		2,347		1,964	- 45 404	-	2,347	1,964
Due from the General Fund	_	236,169	_	19,558	<u>45,184</u> 45,184	<u>19,426</u> 19,426	<u>45,184</u> 281,353	<u>19,426</u> 38,984
		230,109		19,556	•	ŕ		
LONG-TERM INVESTMENTS (Note 2)	_	-	_	-	3,385,124	<u>3,168,994</u>	3,385,124	<u>3,168,994</u>
	\$	236,169	\$	19,558	\$3,430,308	\$3,188,420	\$3,666,478	\$3,207,978
LIABILITIES								
CURRENT								
Accounts payable and accruals	\$	140,183	\$	3,600	\$ -	\$ -	\$ 140,183	\$ 3,600
Due to the Endowment Fund	·	45,184		19,426	· <u> </u>	·	45,184	19,426
	_	185,367	_	23,026	_		185,367	23,026
FUND BALANCES								
Externally restricted for endowment purposes								
Bequests (Note 5)					2,606,525	2,494,234	2,606,525	2,494,234
Individual Donations					681,280	551,987	681,280	551,987
Corporate Donations					8,885	8,727	8,885	8,727
Memorials, fundraisers and other					124,905	124,915	124,905	124,915
Foundations					8,713	8,557	8,713	8,557
					3,430,308	3,188,420	3,430,308	3,188,420
Unrestricted	_	50,802		(3,468)			50,802	(3,468)
	\$	236,169	\$	19,558	\$3,430,308	\$3,188,420	\$3,666,478	\$3,207,978

APPROVED BY THE BOARD

My Arrange Director

## **Statement of Changes in Fund Balances**

For the Year Ended March 31						2024	2023
		General Fund Internally Restricted Unrestricted			Endowment Fund	Total	Total
BALANCE - BEGINNING OF YEAR	\$	-	\$	(3,468)	\$3,188,420	\$3,184,952	\$3,138,543
(DEFICIENCY) EXCESS OF REVENUES OVER EXPENSE	S	-	(	(156,612)	452,770	296,158	46,409
TRANSFER FROM ENDOWMEN	T _	<u>-</u> _	_	210,882	(210,882)		
BALANCE - END OF YEAR	\$	-	\$	50,802	\$3,430,308	\$3,481,110	\$3,184,952

The accompanying notes are an integral part of these financial statements.

# FOREVER FUND / LE FONDS A VIE Statement of Revenues and Expenses

For the Year Ended March 31	2024	2023	2024	2023	
	Gener	al Fund	Endowment Fund		
REVENUES					
Investment income	\$ -	\$ -	\$ 150,460	\$ 72,681	
Restricted gifts	-	-	107,350	230,762	
Bequests	-	-	16,450	15,970	
Unrealized capital gains (losses)			178,510	(159,535)	
, ,			452,770	159,878	
EXPENSES					
Gift to United Way/Centraide	136,500	98,500	-	-	
Endowment officer	12,090	-	_	-	
Printing and promotion	2,317	7,583	-	-	
Professional fees	4,614	4,815	-	-	
Membership fees/dues	173	928	_	-	
Insurance	824	824	_	-	
Interest and bank charges	110	133	_	-	
Volunteer recognition	416	315	_	-	
IT software and computer equipment	916	1,277	_	-	
Miscellaneous	(1,348)		_	-	
	156,612	113,469		_	
(DEFICIENCY) EXCESS OF BEVENIUES					
(DEFICIENCY) EXCESS OF REVENUES OVER EXPENSES	\$ (156,612)	\$ (113,469)	\$ 452,770	\$ 159,878	

The accompanying notes are an integral part of these financial statements.

## **Statement of Cash Flow**

For the Year Ended March 31	2024	2023	2024	2023
	General Fund		Endowment Fund	
OPERATING ACTIVITIES  (Deficiency) excess of revenues over expenses Item not affecting cash	\$ (156,612)	\$ (113,469)\$	452,770 \$	159,878
Unrealized capital loss (gain) Cash provided from (applied to) operations Changes in cash relating to operations HST receivable Accounts payable and accruals	(156,612)	(113,469)	(178,510) 274,260	159,535 319,413
	(385) <u>136,585</u> (20,412)	(501) (95,093) (209,063)	- - 274,260	- - 319,413
FINANCING ACTIVITIES  Transfer from Endowment Fund Transfer to General Fund Advances from (to) General Fund Advances from (to) Endowment Fund	210,882 - - - 25,758 236,640	75,734 - - - 18,569 94,303	(210,882) (25,760) - (236,642)	(75,734) (18,566) - (94,300)
INVESTING ACTIVITIES (Increase) decrease in investments			(37,618)	<u>(225,113</u> )
INCREASE (DECREASE) IN CASH	216,228	(114,760)	-	-
CASH - BEGINNING OF YEAR	17,594	132,354	<u> </u>	
CASH - END OF YEAR	\$ 233,822	\$ 17,594 <b>\$</b>	- \$	-

The accompanying notes are an integral part of these financial statements.

#### **Notes to Financial Statements**

#### March 31, 2024

The FOREVER FUND / LE FONDS A VIE (the "Foundation") was incorporated on May 14, 1998 under the laws of the Province of New Brunswick as The Endowment Fund of the United Way of Central N.B. Inc. / Fonds de Dons de Centraide - Region du Centre du N.-B. Inc. Operations commenced January 1, 1999 with the transfer of funds from the former endowment fund of the United Way / Centraide (Central N.B. / Region du Centre du N.-B.) Inc. The nature of contributions to this predecessor fund have been maintained.

The mission of the FOREVER FUND / LE FONDS A VIE is to provide the people of Central New Brunswick with an opportunity for planned giving which provides them satisfaction in knowing that they are helping to preserve the future of the United Way's services to the community.

No provision is made for taxes, as the Foundation is a not-for-profit organization under paragraph 149(1)(I) of the Income Tax Act.

#### 1. SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of the Foundation are in accordance with Canadian accounting standards for not-for-profit organizations. Outlined below are those policies considered particularly significant.

#### **Fund Accounting**

The FOREVER FUND / LE FONDS A VIE follows the restricted fund method of accounting for contributions.

The General Fund accounts for the Organization's program delivery and administrative activities. This fund reports unrestricted resources.

The Endowment Fund reports resources contributed for endowment. Investment income earned on resources of the Endowment Fund is reported in the Endowment Fund.

#### **Revenue Recognition**

Restricted contributions for endowment are recognized as revenue of the Endowment Fund.

Unrestricted contributions are recognized as revenue of the Endowment Fund in the year received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Investment income or loss earned on Endowment Fund resources is recognized as revenue of the Endowment Fund. Investment income includes all realized income and capital gains/losses as well as unrealized capital gains and losses.

#### **Fund Transfers**

Funds are transferred from the Endowment Fund to the General Fund based on the amount required to meet the disbursement quota as required by the Canada Revenue Agency plus an amount for operating expenses as determined by the annual operating budget (not to exceed 1.5% of the market value of investments at the end of the prior year).

#### **Notes to Financial Statements**

March 31, 2024

#### 1. SIGNIFICANT ACCOUNTING POLICIES (continued)

#### **Financial Instruments**

The Foundation's financial instruments consist of cash, investments, receivables, and payables. The fair value of these financial instruments approximates their carrying value, unless otherwise noted.

Measurement of Financial Instruments

The Foundation initially measures its financial assets and liabilities at fair value.

The Foundation subsequently measures all its financial assets and financial liabilities at amortized cost, except for investments in equity instruments that are quoted in an active market, which are measured at fair value. Changes in fair value are recognized in net income.

Interest Rate Risk

The investments of the Endowment Fund are exposed to risk related to interest rate fluctuations, stock market conditions and currency exchange. To illustrate the extent of this risk, a +/-0.5% change of investment return would result in an approximate \$15,500 change in revenue and net income. The Forever Fund reduces the potential impact of these risks as described in the Funds Transfer note, by withdrawing a fixed amount for investments each year at an amount that is predicted to be below long-term investment returns.

Market Risk

The Foundation is exposed to market risk on its investments. Market risk is the risk that the fair value of the investments will fluctuate as a result of changes in market prices. Market risk comprises currency risk, interest rate risk, and other price risk.

#### Contributed Services and Materials

The work of the Foundation is dependent on contributed services and materials. Since these volunteer services and materials are not normally purchased by the Foundation and because of the difficulty of determining their fair value, they are not monetarily recognized in these statements.

#### **Use of Estimates**

Financial statements prepared in accordance with Canadian accounting standards for not-for-profit organizations require management to make estimates and assumptions that affect the reported amount of assets and liabilities as well as reported amounts of revenue and expenses during the period. These estimates are reviewed periodically and adjustments are made, as appropriate, in the statement of revenues and expenses in the year they become known.

#### **Notes to Financial Statements**

March 31, 2024

#### 2. LONG-TERM INVESTMENTS

The funds are invested in a portfolio of investments. Those investments are accounted for as "Held-for-Trading" financial instruments and, therefore, are valued at market value (Cost - \$3,314,149., 2023 - \$3,069,895).

#### 3. CAPITAL MANAGEMENT

The Foundation considers its capital to be cash, short-term investments of the General Fund and the long-term investments of the Endowment Fund. The Foundation's objective when managing capital of the General Fund is to maintain sufficient liquid resources to meet legal charitable spending requirements (Canada Revenue Agency disbursement quota) and to meet operating requirements.

The Foundation's objective when managing restricted fund balances is to comply with restrictions imposed by the donors and to safeguard the assets in order to assure their perpetual purpose.

#### 4. ESTATE OF FRANKLIN F. CREIGHTON

The Fredericton Community Foundation Inc. administers a bequest from the Estate of Franklin F. Creighton. The terms of the bequest stipulate that the annual earnings from these funds (less \$2,000 to five other charities) are donated to the United Way. As per an agreement with the United Way, this donation is transferred to the Forever Fund and is recorded as revenue in these statements under the Endowment Fund.

The funds held by the Fredericton Community Foundation from this bequest are not recorded in these statements.

## **Notes to Financial Statements**

March 31, 2024

## 5. BEQUESTS

	2024	2023
Estate of Maurice Cain	\$ 54,736	\$ 53,759
Estate of Franklin F. Creighton	539,247	513,468
Estate of John Savage	91,161	89,534
Estate of Gordon Neill	213,347	209,540
Estate of Stella Maie Jones	29,339	28,816
Estate of Ron Hovey	1,209,716	1,138,507
Estate of Gregory Richard McCain	14,326	14,071
Estate of D. Rowan	181,621	178,380
Estate of Jean Snow	5,481	5,383
Estate of Jane Whepley	7,889	5,409
Estate of Ena Stephens	136,572	136,474
Estate of Marilyn Garland	123,090	120,893
	\$2,606,525	\$2,494,234